

The South Atlantic Well Drillers JUBILEE College/Vocational Scholarship Instructions for Home School Application

A home school course is one in which a parent, tutor or state-recognized home school entity created the curriculum, provided the instruction, designed and graded the assignments, and gave the final grade.

Required Documentation Each of the items listed below (A&C or B&C or D) must be submitted with the Jubilee Scholarship Application for home school students when a traditional official copy of high school transcripts cannot be submitted through a public or private institution:

A: Home School Umbrella Program Transcripts

A home school umbrella program is any program recognized by the state as a home school program or home school support program.

B: Home School Transcripts (see included example)

The submitted home school high school transcripts must include the following elements:

- Ninth grade start date (MM/DD/YYYY);
- Course titles;
- Grades awarded;
- Units of credit for each course;
- Grading scale (if numeric grading is used, alpha/letter equivalent needed);
- Handwritten signature of the home school administrator;
- Academic year in which course was taken (e.g., "11th Grade," "Junior Year 2020-21");
- Graduation date (MM/DD/YYYY);
- Full name and complete home address of student.

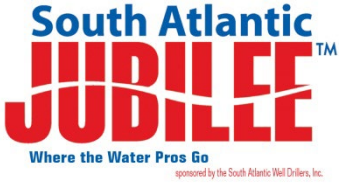
C: Administrator and Accordance Statement (see included form)

This signed statement indicates who managed the home school program (e.g., who taught and evaluated the coursework, awarded grades and issued credit) and that home schooling was conducted in accordance with state laws.

D: Standardized Test Score

- Scholastic Aptitude Test (SAT); *or*
- American College Test (ACT)

Documents should be sent as attachments to the scholarship application via email or postal service. Only home school administrators or home school parents can submit home school student transcripts. The Administrator and Accordance Statement must be signed by the home school administrator (e.g., parent/guardian).



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Administrator and Accordance Statement

Please return the complete form with a copy of home school created or Umbrella Program transcripts.

I served as the home school administrator for:

Student Name: _____

I administered the home school program in the following ways (*check all that apply*):

- Taught the courses. Awarded grades and credits.
 Evaluated the coursework. Managed the home school program.

Home School Administrator Name: _____

Email: _____ Phone: _____

Signature: _____

Relationship to Student (check one): Parent Guardian Other

If other, please explain: _____

Home School Umbrella Program Name (if applicable): _____

Home School Umbrella Program Email (if applicable): _____

_____, am able to provide supporting documentation.

I affirm that student above was home schooled for grade(s) (*please check all that apply*):

- 9th 10th 11th 12th

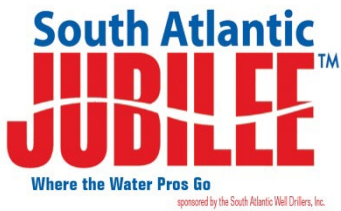
Start of Ninth Grade: This date should reflect when the student started ninth grade, regardless of where the student was attending ninth grade (MM/DD/YYYY: _____)

I affirm that I have reviewed and determined that the attached home school transcripts and the information contained within are accurate, whether created by a parent and/or home school umbrella program.

Print Name: _____ Date: _____

Parent/Guardian Signature: _____

This form must accompany transcripts created by a parent or umbrella program



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Example of Home School Transcripts

Transcripts may be created and submitted by a parent or by an umbrella program

Name: Amanda Johnson
 Address: 2439 Bass Bay Drive
 Phone: 850-000-0001
 Email: Amanda@yahoo.com
 Date of Birth: 05/01/2006
 9th Grade Start Date: 8/1/2019
 Graduation Date: 6/1/2023
 Parents Names: Robert and Sue Johnson

School Information if using an umbrella school: (if applicable)

An umbrella school is an alternative education school that serves to oversee the homeschooling of children to fulfill government educational requirements.

Name: Freedomschoolers Academy
 Address: 31 Freeland Ln, Palm Coast, FL 32317
 Phone: (386) 320-6131
 Email: AShaffer@Freedomschoolers.com

Example of an Academic Record - *must be completed for 9-12th grade*

Grade/Year	Course	Grade	Credit
9 th 2019-20	Geometry	A	1.0
	English 9	A	1.0
	Geography	A	1.0
	Physical Science	B	1.0
	Spanish	B	1.0
	Strength Training	A	1.0
	Health	A	1.0

Provide Grading Scale used (if numeric grading is used, alpha/letter equivalent needed).

Example: A = 100-90 B = 89-80 C = 79-70 D = 69-60 F = 59-0

Provide Academic Summary

Example: Cumulative GPA: 3.666 Diploma Earned: General Studies
 Credits Earned: 30 Expected Graduation Date: 06/01/2023

Core-Course Crediting

All core courses must show units of credit (or semester or annual grades) on the home school transcripts. Course credits will be acceptable in the following increments: .25, .50, .75, 1.0 or .34 or .67.

Note: No course shall receive more than 1.0 unit of credit

Home School Administrator: _____ Signature required _____ Date: MM/DD/YYYY
 (Handwritten signature—digital signature will not be accepted)

Home School Transcripts Continued

Grade/Year	Course	Grade	Credit
11 th			

Grade/Year	Course	Grade	Credit
12 th			

Provide Grading Scale used (if numeric grading is used, alpha/letter equivalent needed).

Provide Academic Summary

Cumulative GPA: _____

Credits Earned: _____

Diploma Earned: _____

Expected Graduation Date: _____

Core-Course Crediting - All core courses must show units of credit (or semester or annual grades) on the home school transcripts. *See Example of Home School Transcripts.*

Note: No course shall receive more than 1.0 unit of credit.

Home School Administrator: _____ Date: MM/DD/YYYY_____

(Handwritten signature—digital signature will not be accepted)

POST MARKED OR ELECTRONIC DATE STAMPED NO LATER THAN May 15, 2023